



Doctoral school Automatic Control and Computers
University POLITEHNICA of Bucharest
Faculty of Automatic Control and Computers
313 Splaiul Independentei, Bucharest, sector 6, 060042



METHODOLOGY

for the admission of Ph.D. students from non-EU countries in “System Engineering” and “Computers and IT” doctorate programs

Steps to be performed by the candidate:

1. The foreign candidate, citizen of a non-European Union country who intends to follow one of the doctorate study programs “Computers and Information Technology” (CIT) or “System Engineering” (SE) will send directly by fax (+40 21 3170912) or e-mail (sd_ac@upb.ro) to the Doctoral school Automatic Control and Computer Science of the University Politehnica of Bucharest (UPB) or indirectly, via the Ministry of National Education (if the candidates are included in a Ph.D. support program in their countries of origin) a **request** in English signed and dated, asking to be admitted in one of these two Ph.D programs. This request will be accompanied by the following documents in English:
 - 1.1 **Letter of intention**, in which the candidate specifies the doctorate domain (SE or CIT), the subject (area) of interest and eventually the scientific coordinator.
 - 1.2 **Graduation certificates** (bachelor and master degrees) with grades, from which it results that the candidate has obtained at least 70% of the total ranking for each of these two study programs.
 - 1.3 **Certificate attesting the knowledge of English language**. The candidate will present one of the following certificate with grades:
 - TOEFL CBT (with score greater than 235);
 - TOEFL PBT (with score greater than 575);
 - TOEFL IBT (with score greater than 100);
 - Cambridge/ESOL (at least level C1);
 - IELTS (with score greater than 6.5).
 - 1.4 **CV and list of scientific publications**, participation in scientific projects, patents.
 - 1.5 **Two letters of recommendation** from university professors with whom she/he has worked.
2. A file with these documents will be prepared by the candidate and sent to the Doctoral school of Automatic Control and Computer Science at the correspondence address:

Doctoral school of Automatic Control and Computers

University Politehnica of Bucharest

Rectorate Room 308

313 Splaiul Independentei, sector 6, Bucharest, 060042

Romania

3. The doctoral school Automatic Control and Computers analyses the candidate's file and decides to accept or reject the candidate's request. If the request is accepted, the candidate will be notified and contacted for agreeing upon the date at which she / he will do the interview for admission in the doctorate program.
4. The candidate participates in the interview for admission in the SE or CIT doctorate program.
5. If the candidate is admitted, the Doctoral school Automatic Control and Computers assigns a scientific coordinator for the candidate and informs the candidate about being in principle admitted in the doctorate program of study in one of the domains SE or CIT.
6. The effective admission of the candidate in the program of doctorate study is conditioned by the Doctoral school receiving the candidate's file with all documents in original and legal translation by October 1st of the current year.

Date: 10.09.2012

D I R E C T O R

Doctoral School Automatic Control and Computers
University Politehnica of Bucharest

Prof. Dr. Eng. Theodor Borangiu